



AGREEMENT BETWEEN  
NAPIER WINE & PATAT SPRING FESTIVAL  
ORGANISING TEAM  
(THE ORGANISERS)  
AND

\_\_\_\_\_  
(THE STALL HOLDER)

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TEL NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

for the use of a stall at the Napier Wine and Patat Spring Festival on Saturday 28 October 2023,  
subject to the following conditions:

1. The STALL HOLDER, at his own costs, must prepare his own stall on the marked area at the festival area. NO STALLS ARE ALLOWED ON THE LAWN NEXT TO THE CLUB HOUSE. THIS IS RESERVED FOR THE MAIN SPONSORS.
2. STALL HOLDERS will be allocated a numbered plot clearly marked, according to what they are selling. An allocated plot may not be exchanged for another will be allowed. Stall holders found to be setting up on a plot other than the one allocated to them, will be required to vacate that plot immediately and move to their allocated plot.
3. The STALL HOLDER is responsible for setting up their own stall and for requesting the provision of power points, if required.
4. The organisers cannot be held responsible for any loss, damage, or theft from stalls at any time, and the stallholder indemnifies the ORGANISERS against any claim/s, of any nature and/or reason. The ORGANISERS do not give any warranty or guarantees of any nature whatsoever.
5. It is the responsibility of the STALL HOLDER to break down and clean up their allocated area after the festival. The festival area must always be kept neat and tidy.
6. **Cost Per Stand Category:**

<b>Standard Retail Stand 3 x 3</b>	<b>R450.00</b>
<b>Standard Retail Stand 6 x 6</b>	<b>R650.00</b>
<b>Undercover Food &amp; Wine Stand 3 x 3</b>	<b>R1250.00</b>
<b>Undercover Food &amp; Wine Stand 3 x 6</b>	<b>R1450.00</b>
<b>Small Food Truck</b>	<b>R750.00</b>
<b>Large Food Truck</b>	<b>R1250.00</b>

7. **Please bring your own generator if needed in case there are no Electricity points available.**
8. Stalls must be ready for trade by 08h00 on Saturday 28 October 2023 and only 1 vehicle per stall holder may be on the premises between the stalls. **Set up of stalls strictly between 05H00 and 08H00 where after all vehicles (except the vehicles between the stalls) and trailers must be removed to parking area.** Vehicles are only allowed during the fore mentioned hours for delivery.
9. No selling of alcohol except wine at the wine stalls, will be allowed.
10. Stalls that prepare and sell food must comply with health regulations in this regard. Please read the guidelines set out below. Your Health Certificate needs to be displayed in your stall while exhibiting during the festival. This certificate can be obtained from the Overberg District Municipality by contacting them on 028 425 1157. Please attach this certificate to your application form.
12. Only legal goods/services may be sold. **Dangerous/Valuable goods to be kept safe behind glass and/or behind the tables (i.e., not in reach of passersby)**  
  
Stalls must always be occupied: Minimum time: Saturday 28 October 2023 from 08h00 – 17h00.
13. All applications for a stall/s are subject to approval by the ORGANISERS. Should your application not be approved, any amount already paid to you will be refunded to you.

**BANKING DETAILS FOR PAYMENTS:**

**BANK: NEDBANK**

**ACCOUNT NAME: NAPIER WINE & PATATFEES**

**ACCOUNT NUMBER: 2012 423 841**

**ACCOUNT BRANCH: 198765**

**ACCOUNT TYPE: CURRENT**

**Reference: NWP1 & Your Stall name**

**NB: The relevant amounts due under paragraphs 6 & 7 above is payable **FREE OF BANK CHARGES.** We therefore prefer **EFT PAYMENTS.** – Should you however not be able to pay via EFT, then you need to add **R10.00 Cash Deposit Fee** to your total amount **AND ONLY DEPOSIT** the amount due at a Nedbank ATM – Deposits inside bank branches are subject to a **R75.00 + R2.00 per R100 Fee from 2020.****

**PAYMENT ARRANGEMENTS:**

1. Proof of payment to: [patatfees@jebomail.co.za](mailto:patatfees@jebomail.co.za)
2. Receipts will be issued on proof of payment. **If you do not use the correct proof of payment on the deposit your stand will not be allocated to you.**

3. The receipt will be emailed to the STALL HOLDER – this must be kept as proof of payment and presented on request at the festival.
4. All payments are payable before or on the 31 August 2023.
5. Applications received after the 30 September 2023 will incur a penalty fee of R400.00. Stall allocation cannot be guaranteed after this date.

**INDEMNITY:**

I/We hereby indemnify the 'Napier Wine & Patat Spring festival', and its committee, from any responsibility for any injury, illness or death sustained or suffered by any person, or theft, loss or damage to any property or stock, occurring or arising from the time we are a stall holder(s) at the Festival Venue, i.e. Napier Cricket grounds in Napier, how so ever caused, whether allegedly due to the negligence of 'Napier Wine & Patat Spring festival' or any of their servants or agents, or arising from the use of any facilities supplied or made available, and any person entering these premises (or as the case may be his/her parent and/or legal guardian). We enter these premises solely at our own risk and will abide by the rules and/or any instruction received from the logistics manager and/or safety and security manager. We further will ensure that we have our own public liability insurance covering our stall and related stand area.

**ACCEPTANCE:**

I accept the agreement. I undertake to send my proof of payment with correct reference together with the application form for a stall and any other extra amount payable by e-mail to the Napier Wine & Patatfees Committee.

Signed at ..... on this \_\_\_\_ day of \_\_\_\_\_ 2023

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**STALLHOLDER**

Signed at NAPIER on this \_\_\_\_ day of \_\_\_\_\_ 2023

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**ORGANISER**

**Guidelines:**

**Toys:**

1. NO weapons of any type or kind maybe displayed or sold!

**Food stalls:**

1. The surface of the selling and preparation area must be smooth and washable.
2. The working area must be of stainless steel or any rust-free material.
3. A rubbish bin with a lid must be provided by the STALL HOLDER.
4. All fresh products must be stored under 10 °C.
5. Cutlery must be kept in a dust free container.
6. The food products must be kept in a dust free container.

7. A hand basin for cleaning the materials and the cleaning of hands must be provided by the stall owner. There must be a disinfectant in the water, (preferably a Milton type mixture).
8. Paper towel rolls must be available.
9. All products served in plastic/paper or foam must be used only once.
10. No member of the public should be allowed in the food preparation area of the stall.